

Minutes for the March 9, 2023, Regular meeting of the Buckholts City Council. In attendance were Mayor Terri Eaton, Council member Keith Janicek, Council member Tony Villanueva, Accountant Kristi Stegall, Bill Lawson and Dwaine Barton with LWWS and City Secretary Linda Hauk. Citizens in attendance were Chris Marrs and Miguel Castillo. Vicki Spiess with GrantWorks was also in attendance.

1. **CALL TO ORDER** – 5:30p.m.
2. **INVOCATION** – *said by Mayor Eaton*
3. **PLEDGE OF ALLEGIANCE** -*said by all.*
4. **CITIZEN COMMENTS-** *Miguel Castillo had a question about putting a fence back up on property where an original fence had been on property bought by lift station 2. Dwaine offered to go look at property and see where he is talking about due to city easements. Upon his return Dwaine said there would be no problem as far as utilities was concerned*
5. **ACTION ITEMS**
  - a. **Discuss/Review/Approve Minutes from the March 9, 2023, Regular meeting** – *motion to approve was made by Council member Janicek and seconded by Council member Villanueva.*
  - b. **Discuss/Review/Approve February Financial statements and other expenditures** – *Accountant Kristi Stegall went over the financials. With no questions or concerns a motion to approve the financials was made by Council member Janicek and seconded by Council member Villanueva.*
  - c. **Discuss/Review/Approve addendum to Animal Ordinance** – *this addendum is to clarify the City's position on those properties within the city limits that are three acres or larger in size and located in an agriculture zoned area. Motion to approve was made by Council member Janicek and seconded by Council member Villanueva.*
  - d. **Discuss/Review/Adopt a resolution to designate authorized signatories for the 2022 CDBG program, grant agreement number CDV21-0235** - *Vicki said this was a grant we applied for 2 years ago for \$350,000, to replace water valves here in town and an 8 inch water line on Ave A, between 4<sup>th</sup> and 6<sup>th</sup> street and these are all the start-up documents for that grant. The city's match on this is \$17,500. The contract started February 1<sup>st</sup>. Have already started on environmental. Need to get contract from KSA. This resolution is assigning and authorizing signatories. Motion to adopt resolution was made by Council member Villanueva and seconded by Council member Janicek.*
  - e. **Discuss/Consider/Approve a resolution adopting required CDBG Civil Rights policies** - *Motion to adopt the resolution was made by Council member Janicek and seconded by Council member Villanueva.*
  - f. **Proclaim April as Fair Housing Month-** *Motion to proclaim April as Fair Housing month was made by Mayor Eaton and seconded by Council member Janicek.*
  - g. **Presentation of TDA for A1024 CDBG Section 3 Goals and Concepts as related to the CDBG Program and Grant Contract Number CDV21-0235** – *Vicki with GrantWorks said this is basically everything we just went over and had approved and there was nothing further.*

## 6. STAFF REPORTS

**WATER/SEWER** – *Bill brought up the city wanting to change tap fees to access fees. Mayor said she would speak with the City attorney and make sure he understands what the city is wanting to do in changing that. Mayor asked what the progress was on the project on S. FM 1915. Dwaine said they should be done in the next day or so. Bill also told the council about the replacement for the manhole on the corner of 4<sup>th</sup> and Avenue A. Is talking to some contractors about fixing that manhole with a sleeve. Will keep us up to date on what is going on. Need to find a permanent fix.*

**ADMINISTRATION** - *City secretary brought everyone's attention to budget workshop calendar and asked if there were any concerns or changes that need to be made.*

**POLICE DEPARTMENT** – *Chief Newsom's report was in packet. He was unable to make the meeting.*

**COUNCIL** – *nothing to add.*

**MAYOR** – *nothing to add.*

**7. ADJOURN** – *With nothing further the meeting was adjourned at 6:08p.m.*

**Signed this \_\_\_\_\_ day of April 2023.**

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**Terri Eaton, Mayor**

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**Linda R. Hauk, City Secretary**