

Minutes November 14, 2024, Regular meeting of the Buckholts City Council. In attendance were Mayor Terri Eaton, Council member Keith Janicek, Council member Tony Villanueva, Chief of Police Shawn Newsom, Bookkeeper/accountant Kristi Stegall, Bill Lawson With LWWS and City Secretary Linda Hauk. Also in attendance were Sarah Weller, Chris Marrs, Lee Kelley with CTWSC, Maria Cazares and Melissa Hejl

CALL TO ORDER – 5:45p.m.

- 1. INVOCATION –** *Given Mayor Terri Eaton*
- 2. PLEDGE OF ALLEGIANCE -** *said by all*
- 3. CITIZEN COMMENTS –** *Lee Kelley came to explain the CIA increase that is coming. Chris went over what went on at the monthly CTWSC meeting. Maria Cazares asked the Council if she could put a tiny house on her property and have water and sewer service to it so her son could live on the property. She was told the city has an ordinance against that as we are single family dwelling town, meaning one home per property. She then asked if she could put up a shed which she was told was Ok, but that no one could live in that. To be used for storage only.*
- 4. ACTION ITEMS**
 - a. Discuss/Review/Approve Minutes from both October 10, 2024, Regular meeting** – *motion to approve was made by Mayor Terri Eaton and seconded by Council member Villanueva.*
 - b. Discuss/Review/Approve October Financial statements and other expenditures** – *With no comments or concerns a motion was made by Mayor Eaton to approve and was seconded by Council member Villanueva*
 - c. Discuss/Review/Approve 2025 Holiday Schedule –** *Holidays are the same as usual with no changes – Motion to approve was made by Mayor Eaton and seconded by Council member Villanueva*
 - d. Discuss/Review/Approve the closing of the street from 6th to 8th on Main Street for Melissa Hejl to have the Buckholts Fall Market Days and car show –** *This is an event being thrown in association with Motion to approve the closing of the road for the special event was made by Mayor Eaton and seconded by Council member Villanueva the BBA and will be from 8a.m. to 4.p.m.*
 - e. Discuss/Review/Approve placement of little free library –** *this is a project being carried out by Sarah Weller and the city will have no responsibility for the property. It was proposed to be placed over by the Community center and Outreach center, which will keep it out of the weather. A motion was made to approve the placement, by Mayor Eaton and seconded by Council member Villanueva*
 - f. Discuss/Review/Take action on water rate increase –** *This item was tabled due to the fact that Council member Janicek was running late and Mayor Eaton wanted him to be present for the discussion*
 - g. Discuss/Review/ Approve the adoption of the covered applications and Prohibited Technologies Policy –** *The state of Texas is requiring every city agency to adopt an ordinance. Mayor Eaton made a motion to approve the resolution which was seconded by Council member Villanueva*
 - h. Consider and Award Construction Contract for Buckholts MIT Contract #22-085-055-D312-** *Contract has been awarded to Elliott Construction for the lowest bid*
 - i. Discuss/Review/Approve employment contract between Town of Buckholts and Chief of Police-**
 - a) Convene into executive session to discuss employment contract –**
 - b) Reconvene into regular session and take action or take no action -** *After a discussion the Mayor voted to approve the*

employment contract which was seconded by Council member Villanueva

- j. **Presentation of Audit of the fiscal year end 6-30-2024 by Donald Allman, CPA, PC** - *Mr. Allman presented his finding with the yearly audit.*

5. STAFF REPORTS –

WATER/SEWER – *Bill said they are still working on those valves. Trying to locate. Still waiting on status of change order. They want to be able to use backfill material. Bill said he still hasn't heard anything on matter with TCEQ on the SEP. Will get water samples in before the end of December. Need 5 more addresses.*

ADMINISTRATION- *Linda told the Council that we were in need of another shredder for the office as the one we have has died. She will get approval from the Mayor when she finds one they want*

POLICE DEPARTMENT – *Chief Newson gave an update on the car accident that Officer Cross had on 10-04-24. Root Insurance is going to settle at \$25,000 and he has been working with Verizon to get a different phone system for the PD. Well keep us updated*

COUNCIL – *nothing to add*

MAYOR – *nothing to add*

- 6. ADJOURN** – *With nothing further the meeting was adjourned at 6:53p.m.*

Signed this 12th day of December 2024.

Terri Eaton, Mayor

Linda R. Hauk, City Secretary